

## 1<sup>st</sup> transnational project meeting

### TREE: Kick-off meeting

Micro- and project-based learning programme for teaching circular economy and ecological awareness in VET

2021-1-LT01-KA220-VET-000034724

<b>Date:</b>	28 <sup>th</sup> February – 1 <sup>st</sup> March, 2022
<b>Time:</b>	From 9:30 to 17:00   From 9:30 to 16:30
<b>Host organization:</b>	Kėdainių profesinio rengimo centras
<b>Address:</b>	Šėtos g. 105, Kėdainiai 58118, Lithuania

28 <sup>th</sup> February 2022 (9:30 – 17:00)		
9:30	9:45	Welcome to participants ( <i>Kėdainių profesinio rengimo centras and VšĮ “eMundus”</i> ) Review and adoption of the agenda ( <i>all partners</i> ) Practical information ( <i>Kėdainių profesinio rengimo centras</i> )
9:45	11:30	R1: TREE Methodological material - brief sum-up of the project’s results and of R1 schedule ( <i>VšĮ “eMundus”</i> ) - 10 min presentation of the activities carried out, the results achieved, challenges meet so far, good practices collected ( <i>all partners</i> )
11:30	11:45	Coffee break
11:45	12:45	R1: TREE Methodological material - presentation of R1 templates ( <i>Zinev Art Technologies</i> ) - distribution of Methodological Material chapters ( <i>Zinev Art Technologies and all partners</i> )
12:45	13:45	Lunch break
13:45	14:45	R1: TREE Methodological material - National Reports: contents and division of the work ( <i>Zinev Art Technologies</i> ) - Next activities and calendar of deadlines ( <i>VšĮ “eMundus” and Zinev Art Technologies</i> )
14:45	15:45	Sharing and promotion plan presentation ( <i>Kėdainių profesinio rengimo centras</i> ) Presentation of the project brochure ( <i>VšĮ “eMundus”</i> )
15:45	16:00	Coffee Break
16:00	16:30	Quality and assessment plan ( <i>Zinev Art Technologies</i> )
16:30	17:00	Wrapping-up decisions taken ( <i>VšĮ “eMundus”</i> )
19:00	//	Social Dinner
1 <sup>st</sup> March 2022 (9:30 – 16:00)		
9:30	12:40	- Impact+ tool <a href="https://www.erasmusplus.org.uk/impact-and-evaluation">https://www.erasmusplus.org.uk/impact-and-evaluation</a> ( <i>VšĮ “eMundus” &amp; all partners</i> ) - 15 min coffee break is included
12:40	13:40	Lunch break
13:40	14:10	Risk management plan ( <i>VšĮ “eMundus”</i> ) - Meeting evaluation ( <i>all partners</i> )
14:10	15:00	- Certificate of attendance - Final discussion



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15:00 16:00 Project Management Team meeting. *If needed personal consultation can be done with each partner.*

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